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FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

YMCA of Metropolitan Chattanooga Message to Staff

To: All YMCA of Metropolitan Chattanooga Staff
From: Janet Dunn, President & CEO, YMCA of Metropolitan Chattanooga
Date: July 7, 2020
Subject: **YMCA STAFF UPDATE REGARDING COVID-19**

Dear Staff –

Even though our facilities have reopened, the situation with COVID-19 continues to be a serious one and changes frequently. I wanted to take the opportunity to update you on the Y's current position, remind you of our policies and procedures surrounding safety, and urge your continued cooperation through this pandemic.

As has been our policy since the facilities reopened, the Y will continue to require ALL staff to wear a face mask while at work. **Beginning July 10, in accordance with the recent directive given by the Hamilton County Mayor, anyone entering Y facilities over the age of 12 (including members, vendors, etc.) will also be required to wear a face covering.** Masks can be removed while exercising or in the pool, but must be worn at all other times. Communication will be going to members today to prepare them for this requirement.

As you are aware, Hamilton County and our surrounding communities have continued to experience a rise in positive cases of COVID 19. We will continue to require staff to follow CDC recommended guidelines:

- Frequently wash or sanitize hands
- Stay home if you are sick or have been exposed to someone who is sick with COVID 19
- Social distance by remaining at least 6 feet from fellow staff and members
- Follow any cleaning guidelines given by your supervisor for your particular department

One of the key tenets of the Y is social responsibility. We believe we have a duty to help protect each other. Please remember that your actions and decisions can have far-reaching consequences. **We strongly ask that all staff do their part in helping to ensure that our environment is as safe as possible for your fellow staff and our members.** We strongly encourage staff to:

- Wear a face-covering whenever you are out in public
- Limit your exposure to large crowds
- Social distance by remaining at least 6 feet from others whenever possible
- [Watch this video to learn what you can do to help keep yourself and others safe during this time](#)

For our part, the Y will continue to:

- Temperature-check all staff upon entry
- Frequently sanitize facilities and equipment
- Monitor programs and facilities for positive cases and make decisions as appropriate
- [Watch how the Y is providing a safe and clean environment](#)

We understand that this continues to be a difficult and challenging time. We also know you may have questions or may receive questions from our members. [Make sure to read this FAQ so that you are equipped to answer questions.](#)

We appreciate your cooperation as we continue to navigate these unprecedented times and prioritize the safety of our staff and members.

Sincerely,

Janet Dunn
President & CEO