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YMCA of Metropolitan Chattanooga Message to Staff

To: All YMCA of Metropolitan Chattanooga Staff
From: Janet Dunn, President & CEO, YMCA of Metropolitan Chattanooga
Date: July 16, 2020
Subject: **YMCA STAFF REMINDER**

Dear Staff –

As cases of COVID continue to rise in our community, staff members may become knowledgeable of health information of members and/or fellow staff. This could include information related to symptoms, testing, and/or positive coronavirus cases. **There are multiple privacy laws governing the Y, and as such, NO protected health information should be shared or discussed with other staff or with members.** We are a close community at the Y, but we want to ensure that we are protecting the confidentiality of our staff and members during this difficult time.

Should there be an exposure incident within any of our facilities, the Y will work in combination with the local health department to make sure that the appropriate notifications are made to anyone involved. Staff should never divulge the name of staff or members in relation to their COVID status to other staff or members.

We appreciate your hard work and cooperation in protecting the privacy of our staff and members.

Sincerely,

Janet Dunn
President & CEO